

Work Session

September 12, 2022

6:00 PM

PRESENT: Supervisor S. Broderick; Dep. Sup. W. Conrad; Councilmembers W. Geiben, J. Jacoby, R. Morreale & J. Myers; Atty. A. Bax; Acting Hwy Supt. M. Zahno; Bldg. Insp. T. Masters; Finance Dir. J. Agnello; WPCC Ch. Op. J. Ritter; Chief F. Previte; Water Foreman D. Zahno, Sr. Coordinator M. Olick; Rec. Dir. C. Cvijetinovic (Zoom); Historian M. Maggard; 1 Press and Dep. Clerk C. Schroeder

The Supervisor opened the Work Session followed by the Pledge of Allegiance and a moment of silent reflection keeping the victims and their families of 9/11 in their thoughts, as well as the victim who lost his life on Lewiston Hill the past weekend.

AGENDA: Broderick: Remove Pletcher/Creek Sewer billing issue. Geiben: Add Senior Van Driver. **Geiben moved to approve the Agenda, as amended. Seconded by Jacoby and carried 5-0.**

ABSTRACT: **Jacoby MOVED to approve the Regular Abstract of Claims Numbered 22-02344 thru 22-02507 and recommended payment in the amount of \$292,042.20, plus a post-audit of \$6,881.86. Seconded by Geiben and carried 5-0.**

MINUTES: **Geiben MOVED to approve the minutes of July 25, 2022 – RTBM. Seconded by Morreale and carried 5-0.**

Geiben MOVED to approve the minutes of August 22, 2022 – Public Hearings (2) / RTBM. Seconded by Morreale and carried 5-0.

OLD BUSINESS:

1. Justice Court Office Renovations: Broderick said they are still awaiting a 3rd bid on the carpeting.
2. Senior Center Seasonal Laborer: Broderick said no action would be taken. This item to be removed from Old Business.
3. Special Use Permit – Wilco Auto: Broderick said no action would be taken. Some of the items discussed at the last meeting still need to be addressed.

NEW BUSINESS: None

DEPARTMENT HEAD STATEMENTS:

Police: Chief Previte said there will be an active shooter drill at Niagara University. The SRO (School Resource Officer) programs are off to a great start in the schools.

WPCC: Ritter said he will be advertising for a Waste Water Maintenance person. The position is already in the budget. There is a Civil Service designation for this position. Although no test is necessary, it requires some level of maintenance skill, he said.

Morreale MOVED to approve the advertisement for a Waster Water Maintenance person. Seconded by Jacoby and caried 5-0.

Seniors: The Director distributed a copy of the Senior Newsletter for the month of September and enthusiastically detailed all the activity taking place at the Senior Center.

Olick said they offer a grief support group that is very well received. They are thinking of adding a care-giver support group.

The Director said they will be hosting a Red Cross blood drive in October as well as their annual Halloween parade.

In closing, Olick said the Bocce Court is finished and ready to go.

Recreation: The Director said they are working on their Fall events. They will have a tent at the Harvest & Hops Festival where they will advertise their Fall activities. They will have crafts available for kids at the Festival.

Geiben notes that the Recreation Director and Senior Coordinator have been meeting to coordinate activities.

BRODERICK:

1. Legal: None
2. Finance: The Finance Director requested to process the following 2022 Budget Revisions:
 - a) A request to move \$50,000.00 to Environmental Protection Legal (A00-1420-0400-0100) from A Fund Contingency (A00-1990-0400-0000) to cover the Town's portion of CWM legal fees.
 - b) A request to move \$3,600.00 to Data Processing (B00-1680-0400-0000) from B Fund Contingency (B00-1990-0400-0000) to cover increased costs associated with increased computer security measures.
 - c) A request to move \$470.00 to PIP Engineering (B00-1440-0440-0100) from Engineering Review Fee (B00-1000-2660-0100) to cover engineering costs covered by applicant fees.

- d) A request to move \$2,000.00 to Delinquent Lawn Maintenance (B00-3620-0401-0000) from Public Hearing & Misc. PE (B00-100-2560-0000) to cover costs associated with delinquent lawn maintenance covered by property owner fees.

Geiben MOVED the budget revisions, as submitted. Seconded by Jacoby and carried 5-0.

Agnello said she is working on the 2023 Budget. The Tentative Budget will be presented at the next Board meeting.

2481 Saunders Settlement Solar Project Extension: The Town Board approved Site Plan and Special Use Permit applications for a Community Solar Site on Oct. 14, 2021. Approvals expire after one year if a Building Permit application has not been filed with the Town. The solar project has been delayed due to higher than anticipated inter-connection costs.

On behalf of the Applicant, Lewiston Solar 3, LLC and New Leaf Energy, Inc. (formerly Borrego Solar) request the current Site Plan and Special Use Permit approvals be extended by one additional year.

Bax said he has been in contact with them regarding a PILOT, as well.

Geiben MOVED to approve a 12-month extension for the Community Solar Project site, 2481 Saunders Settlement Road, as requested. Seconded by Morreale and carried 5-0.

GEIBEN:

Van Driver: Geiben said there is a vacancy for a Van Driver at the Senior Center. The position was posted, as required.

On behalf of the Senior Coordinator, **Geiben MOVED to hire Peter Burrows, 3681 Lower River Road as Van Driver at \$13.20/hr., 20-30 hrs. per week as needed. Seconded by Myers and carried 5-0.**

JACOBY:

Lew #2 Fire Company Roster: Lewiston Fire Company #2 submits for membership in said company the name of Edward N. Ammerman, Steele Circle, Niagara Falls, NY.

Jacoby MOVED for approval. Seconded by Morreale and carried 5-0.

Tower/Antenna Application – 4747 Model City Road: Jacoby said Crown Castle submitted an application for a minor modification to its existing wireless facility on Model City Road. Permits have been issued. Bax said the fees that were paid to the Town were written on accounts on that were ultimately closed by the developer. The applicant will be remitting new checks.

Jacoby MOVED for approval, contingent on the submission of required fees being paid to the Town Clerk. Seconded by Geiben and carried 5-0.

Tower/Antenna Application – Upper Mountain Road: Jacoby said Crown Castle submitted an application for a minor modification to its existing wire facility on Upper Mountain Road, Sanborn.

Under the same scenario as noted above, **Jacoby MOVED for approval, contingent on the submission of required fees being paid to the Town Clerk. Seconded by Geiben and carried 5-0.**

MORREALE:

Leave of Absence: Mitchell Zahno is requesting a leave of absence from his position of MEO-1 effective August 23, 2022 and will remain in effect until at least August 23, 2023.

Morreale MOVED for accept Zahno’s request. Seconded by Geiben and carried 5-0.

Wood Grinding: On Monday, August 29, 2022, the Town received three (3) bids for Wood Grinding Services: The bids were as follows: Lardon Construction Corp - \$28,500 (\$2.46 cost per yard); Zoladz Construction Co - \$48,581.00 (\$3.70 cost per yard) and Villani’s Lawn & Landscape, LLC - \$109,725.00 (\$3.85 cost per yard).

Morreale MOVED to accept the bid from Lardon Construction Corp for Wood Grinding Services in the amount of \$28,500.00. Seconded by Jacoby and carried 5-0.

Briar Oaks (Perry) Subdivision Extension Approval: Advanced Design Group requests a 90-day extension for filing of the mylars for the Briar Oaks Subdivision. The project received conditional Final Plat on February 28, 2022. This approval expired on May 29, 2022. The project received a 90-day extension from May 29, 2022 to August 27, 2022. As before, the increased construction costs, material shortages and on-going changes to the housing and new-home construction markets has resulted in the need for additional time before filing the project mylars.

Morreale MOVED approval of a 90-day extension for the Briar Oaks (Perry) Subdivision, as requested, effective August 27, 2022. Seconded by Geiben and carried 5-0.

Sewer Credits: **Morreale MOVED to approve a sewer credit to Matthew Talarico, Mt. View Drive, in the amount of \$122.70. Seconded by Geiben and carried 5-0.**

Morreale MOVED to approve a sewer credit to Jacqueline Falsetti, 949 Escarpment Drive, in the amount of \$147.23. Seconded by Geiben and carried 5-0.

MYERS: Myers said the Sanborn Area Historical Society will hold a Country Breakfast at the Farm Museum on Sunday, September 18, 2022 from 8 AM to Noon and will hold their

Regular Meeting on Tuesday, September 27, 2022 at the Farm Museum at 7 PM with a Special Program “Flax to Linen” presented by Jean Neff of Williamsville.

PRIVILEGE OF THE FLOOR –

Matt Murnyack, Ridge Rd, had concerns regarding the Wood Chipping. Every year you hire a contractor to come in and grind the wood pile in back of the Highway Garage. The contractor takes longer than they should grinding that brush. It should only take 3-weeks. Every year, it extends and extends. Murnyack said the Highway Dept. should have a couple areas designated to put brush in different areas where it will accumulate for the bid for the next year. When it shuts down residents and tree companies do not have the access to dump their wood.

Murnyack asked the Board to consider something that would allow that dump to remain open for those individuals doing work in the Town. There is a lot of land there. It seems to me they should be able to designate another spot temporarily.

Broderick said they would discuss this with the Acting Highway Superintendent.

Geiben MOVED to adjourn Work Session. Seconded by Jacoby and carried 5-0.
Time: 6:30 p.m.

Transcribed and
Respectfully submitted by:

Carole N. Schroeder
Deputy Town Clerk